



**Emmaus**  
Christian College

**REMOTE LEARNING GUIDE**  
**MIDDLE SCHOOL**  
**7-9 STUDENTS**

TERM 2, 2020

# In the morning ...

Be dressed and ready for school by 8:30 am - Neat casual clothing

Log in to your Home Group Google Classroom at 8:35 am.

If you are late?

Email your HG teacher and cc Mrs Scheepers ;  
dscheepers@emmauscc.sa.edu.au

If you are unwell that day, get your parents to phone or email the school just like they normally would.



# Your Daily Timetable...

Check your Google Classroom at the start of your normal lesson time.

You must check in with your teacher if they require you to:

- Join a Google Meet
- Comment on a Classroom post
- Do a quiz or a form
- Any activity that requires an immediate response

You will have flexible time to work on assignments but the teachers will be available in your normal lesson time. Make use of their expertise to help you learn.

# Your Weekly Tasks

Your subject teacher will help you organise your work into weekly tasks.

Instructions for your tasks will be found on Google Classroom.

You must check in with your teacher regularly during the week.

Hand in all your work using Google Classroom by the due date (just like you always do).



# If you still have questions ...

Comment on the posts, materials and assignments on Google Classroom. Others might have the same question.

For individual questions on assignments use Private Comment on Google Classroom.

Only use email for complicated questions or if requested by your teacher.

# Homegroup and Assembly

Middle School Home Group:

Every morning at 8:35 am

Middle School Assembly:

2:20 pm on a Monday

Log in through your Home Group Google Classroom.

# The Correct way to do a Google Meet

Use a headphone with a microphone if you have one, otherwise your laptop/chromebook microphone and camera are sufficient.

Be in a common area - the more people around you the better. Desk, dining table or kitchen bench is ideal.

Make sure your background is neat and not too personal.

Preferably not your bedroom; definitely not with the door shut.

Be dressed professionally - just like a school casual day.

NO photos or screenshots of your Meet with your teacher. This is school work and only between you and your teacher.



# Any Questions?

Contact your Home Group Teacher

Teacher emails follow the format below:

Mr Firstname Surname

fsurname@emmauscc.sa.edu.au