**FINANCE INFORMATION 2014**

**COMPOSITE FEE:** Annual Composite Fee *(refer Fee Schedule)* provides for all subjects: text books (hire), educational materials, stationery and equipment, art and craft materials, photocopying, sunscreen, swimming (Pri), swimming carnival, sports day, assemblies for special presentations and some whole year level activities. SA Ambulance membership covers our students *‘against the cost of emergency ambulance transport while participating in school activities’*. All materials issued to students remain the property of the College and parents are responsible for the replacement of lost or damaged text/library books, equipment and laptops.

**Laptops Senior School Students:** Students in Year 10, 11 & 12 are issued with laptops to use at school and home. The Composite Fee includes a charge which contributes to: leasing, licences (a significant cost per user) and maintenance.

**Items additional to Composite Fee to be purchased:**
- Year 7 - 12 USB *(not stocked at College, please purchase elsewhere)*
- Year 9 students new to the College - Scientific Calculator *(approx $35, can be purchased from College)*
- Year 10 Graphic Calculator *(approx $245, must purchase from College to ensure compatibility)*.

**EXCURSIONS:**
- **Rec - Year 7** Excursions *(educational)* are included in the Composite Fee. Non-educational activities are minimal and payment is required as they occur.
- **Year 8 - 12** Excursions/activities for senior students are generally subject specific. Prior to an excursion, parents are advised of details, including cost. Students must have written permission and payment made prior to excursion date. Many excursions are paid in advance therefore money is not refundable for non-participation as most organisations do not refund money for bookings made in advance.

**BUS:** The College has six bus routes servicing the Southern and Western suburbs and we also cater for students using the train each day. In addition, the buses are used for school excursions. Refer *Bus Information Sheet* available from Student Services for Bus Routes. A seat on the bus must be organised through Student Services prior to travel. Term tickets only are available and can be purchased at Student Services window or included in your payment plan. The charge applies irrespective of the number of times a week the bus is used.

**Travel is by term ticket only *(prepaid)*:**
- **Bus – all routes** *(except bus to train)*
  - Term Ticket Return $170, Term Ticket AM only $100, Term Ticket PM only $100.
- **Bus to train**
  - Term Ticket Return $90, Term Ticket AM only $50, Term Ticket PM only $50.

**DIRECT DEBIT TRANSFER:** Direct Debit is our preferred payment method and is the only option available for monthly, fortnightly or weekly instalments. Annual and term payment can also be paid by Direct Debit. Refer *‘Information Sheet EFT Direct Debit Transfer for Payment of Fees’* or contact Lesley Heath, Finance Office, 8292 3814 *(Direct No.)* or lheath@emmauscc.sa.edu.au

Credit Card/EFTPOS/Direct CR facilities are **NOT** available for payment of fees, camps, excursions etc.

**PAYMENT OF FEES, BOOK ROOM AND STUDENT SERVICES:** All fees etc not included in a Direct Debit payment plan are paid at Student Services window. Additional stationery can be purchased from the Student Reception window.

**Student Services Hours:**
- 8.30am - 9.15am  
  - 12.30pm - 1.30pm  
  - 3.00pm - 3.30pm

Credit Card/EFTPOS/Direct CR facilities are **NOT** available for payment of fees, camps, excursions etc.

**UNIFORM SHOP:** Emmaus Christian College uniform is compulsory and only available at our campus Uniform Shop. Refer Uniform Booklet or College website for information including open times.