ENROLMENT FORM AND CONTRACT

between

Emmaus Christian College

and

International Student and Parent/s of International Student
**Parent Information**

<table>
<thead>
<tr>
<th></th>
<th>Mother</th>
<th>Father</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surname</td>
<td>____________________________________________</td>
<td>____________________________________________</td>
</tr>
<tr>
<td>First Name</td>
<td>________________________________</td>
<td>________________________________</td>
</tr>
<tr>
<td>Title (eg Mr/Mrs):</td>
<td>_________________________</td>
<td>_________________________</td>
</tr>
<tr>
<td>Address: (Home)</td>
<td>____________________________________________</td>
<td>____________________________________________</td>
</tr>
<tr>
<td>Address: (Mailing)</td>
<td>____________________________________________</td>
<td>____________________________________________</td>
</tr>
<tr>
<td>Telephone: Home:</td>
<td>____________________________________________</td>
<td>____________________________________________</td>
</tr>
<tr>
<td>Business:</td>
<td>____________________________________________</td>
<td>____________________________________________</td>
</tr>
<tr>
<td>Mobile:</td>
<td>____________________________________________</td>
<td>____________________________________________</td>
</tr>
<tr>
<td>Email:</td>
<td>____________________________________________</td>
<td>____________________________________________</td>
</tr>
<tr>
<td>Fax: (include Country/Region Code)</td>
<td>____________________________________________</td>
<td>____________________________________________</td>
</tr>
<tr>
<td>Occupation:</td>
<td>____________________________________________</td>
<td>____________________________________________</td>
</tr>
<tr>
<td>Country of Birth:</td>
<td>____________________________________________</td>
<td>____________________________________________</td>
</tr>
<tr>
<td>English Speaking:</td>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
</tr>
<tr>
<td>Other languages spoken:</td>
<td>____________________________________________</td>
<td>____________________________________________</td>
</tr>
<tr>
<td>Languages spoken at home (in order of frequency):</td>
<td>____________________________________________</td>
<td>____________________________________________</td>
</tr>
<tr>
<td>Christian:</td>
<td>Yes ☐ No ☐</td>
<td>Yes ☐ No ☐</td>
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</tbody>
</table>

Please indicate below any special family circumstances (such as separated, divorced, remarried, deceased parent, guardian etc). Indicate any legal custody/access arrangements which should be known to the school (written confirmation necessary):

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For Office Use Only

<table>
<thead>
<tr>
<th>Application Received</th>
<th>Family Reference Received</th>
<th>Classification</th>
<th>Religion</th>
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</thead>
<tbody>
<tr>
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<tr>
<td>Date of Entry</td>
<td>Year of Entry</td>
<td></td>
<td></td>
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<tr>
<td>Interviewed</td>
<td>Accepted</td>
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STUDENT INFORMATION

Surname: ___________________________ First Name: ___________________________
Second Name: ___________________________ Preferred Name: ___________________________
Address: ____________________________________________

Birthdate: ___________________________ Gender: Male ☐ Female ☐
Country of Birth: ___________________________ Country of Citizenship: ___________________________
Language spoken: ___________________________
Other Languages spoken at home (in order of frequency): ___________________________
Main language of instruction for the student during the last five years: ___________________________
Has student studied English at school: No ☐ Yes ☐ How many years: ___________________________
Has student taken the IELTS/TOEFL or other similar English language test: No ☐ Yes ☐ Result: ___________________________
Current Grade or Year Level: ___________________________
Yr Level to enter: Rec ☐ Year 1 ☐ Year 2 ☐ Year 3 ☐ Year 4 ☐ Year 5 ☐ Year 6 ☐
Year 7 ☐ Year 8 ☐ Year 9 ☐ Year 10 ☐ Year 11 ☐ Year 12 ☐
Does student have any special needs as a result of physical or learning difficulties: ___________________________
Has the student ever made a profession of Faith in Christ?: Yes ☐ No ☐ Church affiliation: ___________________________
Does student have relatives in Australia?: Yes ☐ No ☐
If yes, please give details: ___________________________

NAME OF GUARDIAN IN AUSTRALIA (IF UNDER 18 YEARS OF AGE):

Surname: ___________________________ Title (eg Mr/Mrs/Miss): ___________________________
First Name: ___________________________
Address: ____________________________________________
State: _________ Postcode: _________

Telephone: Home: ___________________________ Email: ___________________________
Business: ___________________________ Fax: ___________________________

EMERGENCY CONTACT

alternative telephone contact in emergency
Name: ___________________________ Relationship to student: ___________________________
Telephone: ___________________________

EMERGENCY MEDICAL

in the event of emergency when neither parent or emergency contact have been available for approval, permission is given to the Principal or senior staff of Emmaus Christian College to act on the parents behalf to seek medical care.

Parent/Guardian Signature: ___________________________ Date: ___________________________
RIGHTS AND OBLIGATIONS OF INTERNATIONAL STUDENTS

1. When the Australian student visa has been issued the course of study must be commenced at Emmaus Christian College. “Overseas Student Confirmation-of-Enrolment” indicates the full length of the course for a student. The enrolment contract is for the full length of the course.

If a student withdraws from the College before completing their enrolled course:
- The Contingency Fee will not be refunded.
- One semester’s notice in writing must be given to the Principal of Emmaus Christian College. If one semester’s notice is not given, one semester’s tuition fee will be charged (each year has two semesters).

Exceptions are:
- Illness of a serious nature requiring the student to return home or discontinue study.
- Compassionate grounds.

2. Tuition fees for each academic year are to be paid in full before the school year commences. A student may not begin studies if fees have not been paid.

3. Difficulties, concerns or grievances shall be lodged with the Emmaus Christian College International Student Coordinator. Every effort will be made to resolve any difficulty, concern or grievance. If the matter is not resolved, the grievance of dispute shall be referred to the Non-Government Schools Registration Board.

4. Students must abide by the requirements of “College Expectations”.

RIGHTS AND OBLIGATIONS OF EMMAUS CHRISTIAN COLLEGE

1. Emmaus Christian College will refund the tuition fee paid, for any tuition not provided because of College financial failure.

2. Emmaus Christian College will refund the tuition fee paid, for any tuition not provided because the student is not successful in gaining entry to Australia.

3. Emmaus Christian College will only release an international student from contractual obligations due to the exceptions listed above in “Rights and Obligations of International Students” Part 1. In these circumstances tuition fees will be refunded for the remaining part of the year.

4. If a student withdraws from the College before completing their enrolled course:
- The Contingency Fee will not be refunded.
- One semester’s notice in writing must be given to the Principal of Emmaus Christian College. If one semester’s notice is not given, one semester’s tuition fee will be charged (each year has two semesters).

5. Emmaus Christian College will assist in the arrangement of “Homestay” if required.
CONDITIONS
I have read the “The Rights and Obligations of International Students”, and the “College Expectations” and I am prepared to co-operate with the school authorities in all matters of discipline and its aims and purposes.

I AGREE
to the College’s terms of payment:
• New Students: Fees payable in advance prior to the College issuing an ‘Overseas Student Confirmation of Enrolment’.
• Continuing Students: Fees payable in advance for the next elected academic year.

Enrolling parent/s are responsible for fees unless an alternative approved arrangement has been made.

I GIVE
• full authority to the Principal of Emmaus Christian College to oversee the well-being of my son/daughter and act as deemed appropriate in any circumstances which may arise.
• full authority to the Principal of Emmaus Christian College to allow my son/daughter to go on organised College events.

__________________________________________________________________________________
Signature of Father/Guardian   Date   Signature of Mother/Guardian   Date

Send the Enrolment Form and final School Report for last completed year of study to:
The Registrar
Emmaus Christian College
Lynton Avenue
SOUTH PLYMPTON
SOUTH AUSTRALIA
AUSTRALIA  5038

Telephone:  61  8  8292 3888
Facsimile:   61  8  8292 3800

Please forward further information regarding:

Homestay    Yes  □    No  □

Other ________________________________